

**Toulon Public Library District Board of Trustees Meeting
October 8, 2018**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:05 p.m. Melanie Boudreau, Pat Brown, Roberta Cinnamon, Janet Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Judy Beamer was absent.

Approval of Agenda: Pat made a motion to approve the agenda. Jan seconded the motion; motion approved unanimously.

REPORTS

Secretary: Jennifer made a motion to approve the secretary's report from the September 10, 2018 meeting. Pat seconded the motion; motion approved unanimously.

Correspondence:

Treasurer: Roberta made a motion to approve the treasurer's report and pay the bills. Pat seconded the motion; motion approved unanimously with a roll call vote.

Director: Jan made a motion accept the Director's Report. Melanie seconded the motion; motion approved unanimously.

SPECIAL ORDERS

Budget and Appropriation Hearing 18-5: Roberta made a motion to approve the Budget and Appropriation Hearing 18-5. Pat seconded the motion; motion approved unanimously with a roll call vote.

UNFINISHED BUSINESS

Per Capita Grant Trustee Education: Trustees have observed the video Beyond Assistive Technology: Improving Library Services to People with Disabilities

NEW BUSINESS

Staff Christmas: Roberta made a motion to approve staff Christmas gifts under the direction of the Director. Pat seconded the motion; motion approved unanimously.

Snow Removal: Pat made a motion to approve hiring Jeff Nelson for snow removal. Melanie seconded the motion; motion approved unanimously with a roll call vote.

Klein Estate: Melanie made a motion to approve using money (\$40,000) from the Klein Estate payable to the building note. Pat seconded the motion; motion approved unanimously with a roll call vote.

Closing Wednesday, October 24, for carpet/tile cleaning: Jennifer made a motion approve the October 24th closing for carpet/tile cleaning by Tri-County Cleaning. Roberta seconded the motion; motion approved unanimously.

ADJOURNMENT: Roberta made a motion to adjourn the meeting. Pat seconded the motion; motion approved unanimously. The meeting adjourned at 7:58 p.m.

The date for the next regular meeting is Monday, November 12, 2018 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary

