

**Toulon Public Library District
Board of Trustees Meeting
August 8, 2016**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:05 p.m. Judy Beamer, Pat Brown, Melanie Boudreau, Roberta Cinnamon, Jan Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present.

Approval of Agenda: Pat made a motion to approve the agenda. Judy seconded the motion; motion passed unanimously.

REPORTS

Secretary: Jan made a motion to accept the secretary's report from the June 13, 2016 meeting. Melanie seconded the motion; motion passed unanimously.

Correspondence:

Treasurer: Jan made a motion to accept the treasurer's report and pay the bills. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

Director: Roberta made a motion accept the Director's Report. Pat seconded the motion; motion passed unanimously.

SPECIAL ORDERS

Budget and Appropriation Hearing: Mark motioned to halt the regular meeting and hear public comment on Budget and Appropriation. Melanie seconded; motion approved. Mark halted the meeting and opened for public comment. No one was present to be heard. Mark motioned to close and resume the regular meeting Melanie seconded the motion. Motion approved; regular meeting was resumed.

UNFINISHED BUSINESS

NEW BUSINESS

Secretary's Audit: Jennifer and Jan reviewed and certified the 2015-2016 Secretary's minutes.

Create Pixie CD: Judy made a motion to move the \$26,959.73 into a Pixie CD with the same terms as the June 2016 "Freedom" CD. Pat seconded the motion; motion passed unanimously with a roll call vote

ADML(E-Books Membership/\$310.00): Roberta made a motion to pay the ADML \$310.00 membership fee. Judy seconded the motion; motion passed unanimously with a roll call vote.

Technology Policy 2016-2019: Michael discussed the updates and/or changes in the technology policy.

Electrical Supplier Contract Sept 2016-Sept 2017(.5287 kWh): Jan made a motion to pay the electrical supplier contract. Judy seconded the motion; motion passed unanimously with a roll call vote.

Revised Service Policy: Jennifer made a motion to accept the revisions in the service policy. Roberta seconded the motion; motion passed unanimously.

15-16 Staff Bonuses: Pat made a motion to approve 2015-2016 staff bonuses. Judy seconded the motion; motion passed unanimously with a roll call vote.

YE Transfer (\$16,619.18): Roberta made a motion to transfer \$16,619.18 into the Building Fund. Jan seconded the motion; motion passed unanimously with a roll call vote.

ADJOURNMENT

Roberta made a motion to adjourn. Melanie seconded the motion; motion passed. The meeting was adjourned at 7:35 p.m.

Next regular meeting is September 12, 2016 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary

