

**Toulon Public Library District Board of Trustees Meeting
November 9, 2020**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:05 p.m. Judy Beamer, Melanie Boudreau, Roberta Cinnamon, Jennifer Nutzhorn, and Director Michael Baumann were present. Jan Curry, Pat Brown, and Mark Wilson were absent.

Approval of Agenda: Roberta made a motion to approve the agenda. Melanie seconded the motion; motion approved unanimously.

REPORTS

Secretary: Melanie made a motion to approve the secretary's report from the September 14, 2020 meeting. Jennifer seconded the motion; motion approved unanimously.

Treasurer: Jennifer made a motion to approve the treasurer's report and pay the bills. Roberta seconded the motion; motion approved unanimously with a roll call vote.

Director: Roberta made a motion to accept Director's Report. Jennifer seconded the motion; motion approved unanimously.

UNFINISHED BUSINESS

NEW BUSINESS

Review and approval of 19-20 Audit and AFR: Roberta made a motion to approve 19-20 Audit and AFR. Melanie seconded the motion; motion approved unanimously with a roll call vote.

Discuss Serving Our Public 4.0 Per Capita Requirement: The board received and discussed Public 4.0 Per Capita.

Approve Per Capita Grant Submission: Melanie made a motion to approve the submission of the Per Capita Grant. Roberta seconded the motion; motion approved unanimously.

Covid 19 and Christmas extra payment (25th paycheck for all employees): Jennifer made a motion to approve the Covid 19 and Christmas extra payment. Roberta seconded the motion; motion approved unanimously with a roll call vote.

November Closed the 25th reopen December 2: Jennifer made a motion to approve November 25 closure and reopen Dec. 2. Melanie seconded the motion; motion approved unanimously.

December Closed 24th until January 4: Melanie made a motion to approve December 24 closure and reopen January 4, 2021. Jennifer seconded the motion; motion approved unanimously.

Cancel December Meeting: Roberta made a motion to cancel the December 2020 board of trustees meeting. Melanie seconded the motion; motion approved unanimously.

ADJOURNMENT

Jennifer made a motion to adjourn the meeting. Roberta seconded the motion; motion approved unanimously. The meeting was adjourned at 7:40 p.m.

The date for the next regular meeting is Monday, February 8, 2021 at 7:00 p.m.

Respectfully submitted,
Roberta Cinnamon, Secretary

