

**Toulon Public Library District Board of Trustees Meeting  
February 10, 2020**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:03 p.m. Judy Beamer, Pat Brown, Roberta Cinnamon, Jan Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Melanie Boudreau was absent.

**Approval of Agenda:** Jan made a motion to approve the agenda. Pat seconded the motion; motion approved unanimously. Jan pat

**REPORTS**

**Secretary:** Pat made a motion to approve the secretary's report from the November 11, 2019 meeting. Jennifer seconded the motion; motion approved unanimously.

**Correspondence:** Thank notes were received from Mary McMillen, Evelyn Endress, and library staff for Christmas gifts. The family of Cora Kitterman sent a thank you note for the memorial. Ann Hutson expressed her appreciation for the library hosting the Workflow training workshop.

**Treasurer:** Roberta made a motion to approve the treasurer's report and pay the bills. Pat seconded the motion; motion approved unanimously with a roll call vote.

**Director:** Jan made a motion to accept the Director's Report. Roberta seconded the motion; motion approved unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Close March 19 for staff to attend RSA day:** Jennifer made a motion to close March 19 to allow the staff to attend RSA day. Judy seconded the motion; motion approved unanimously.

**ADJOURNMENT**

Judy made a motion to adjourn the meeting. Pat seconded the motion; motion approved unanimously. The meeting was adjourned at 7:30 p.m.

The date for the next regular meeting is Monday, March 11, 2020 at 7:00 p.m.

Respectfully submitted,  
Roberta Cinnamon, Secretary

