

**Toulon Public Library District
Board of Trustees Meeting
June 12, 2017**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:12 p.m. Judy Beamer, Melanie Boudreau, Pat Brown, Roberta Cinnamon, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Jan Curry was absent.

Approval of Agenda: Judy made a motion to approve the agenda. Pat seconded the motion; motion passed unanimously.

REPORTS

Secretary: Pat made a motion to accept the secretary's report from the June 14, 2016 meeting. Jennifer seconded the motion; motion passed unanimously.

Correspondence:

Treasurer: Roberta made a motion to accept the treasurer's report and pay the bills. Judy seconded the motion; motion passed unanimously with a roll call vote.

Director: Judy made a motion accept the Director's Report. Melanie seconded the motion; motion passed unanimously.

Special Orders

Meeting Date Ordinance 17-1: Roberta made a motion to approve Ordinance 17-1. Pat seconded the motion; motion passed unanimously.

Prevailing Wage Ordinance 17-2: Pat made a motion to approve Ordinance 17-2. Judy seconded the motion; motion passed unanimously.

Building Maintenance Ordinance 17-3: Melanie made a motion to approve Ordinance 17-3. Pat seconded the motion; motion passed unanimously.

UNFINISHED BUSINESS

Seating of Newly Elected Trustees from April Election

Oath of Office: Documentation was signed by newly elected trustees.

Election of Officers: Judy made a motion to nominate Mark Wilson as president. Pat seconded the motion. Roberta made a motion to nominate Judy Beamer as vice president. Pat seconded the motion. Jennifer made a motion to nominate Roberta Cinnamon as secretary. Pat seconded the motion. Judy made a motion to nominate Jan Curry as treasurer. Roberta seconded the motion. The nominations were closed and passed unanimously.

NEW BUSINESS

Transfer 10% of Director's Salary (\$5535) from Liability to Corporate: Judy made a motion to transfer 10% of the director's salary (\$5535) from Liability to Corporate. Melanie seconded the motion; motion passed unanimously with a roll call vote.

Membership in ILA: Pat made a motion to renew ILA membership. Judy seconded the motion; motion passed unanimously with a roll call vote.

Close Saturday, August 5 for OSA: Roberta made a motion to close August 5th for OSA. Jennifer seconded the motion; motion passed unanimously.

IPLAR (Illinois Public Library Annual Report): Judy made a motion to approve IPLAR report. Melanie seconded the motion; motion passed unanimously.

2017-2018 Working Budget: Michael reviewed the budget. Working budget approved and passed unanimously at the May 8, board meeting.

Library Closed Dates July 3rd and 4th: Judy made a motion to close the library for July 3rd and 4th. Pat seconded the motion; motion passed unanimously.

Bid from Total Home on Parking lot and mailbox painting: Judy made a motion to accept Total Home bid (\$695) for parking lot striping and mailbox painting. Roberta seconded the motion; motion passed unanimously with a roll call vote.

Cancel July 2016 meeting: Melanie made a motion to cancel the July 2017 meeting. Pat seconded the motion; motion passed unanimously.

Per Capita Requirements 2018: Michael presented the per capita report. The board reviewed the first 5 chapters of the "trustee fact file" and discussed the standards chapter in serving our public 3.0. Trustees and staff will watch an approved library safety video and discuss over the course of two board meetings.

ADJOURNMENT

Judy made a motion to adjourn the meeting. Melanie seconded the motion; motion passed. The meeting was adjourned at 8:10 p.m.

The date for the next regular meeting is August 14, 2017 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary